



OHIO DEPARTMENT OF HEALTH


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John R. Kasich/Governor

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To: Ohio Tax-Exempt Hospitals

From: Lance Himes, Director
Ohio Department of Health 

Date: May 29, 2018

Subject: Hospital Reporting Requirements

Thank you for your partnership with public health as we work together to improve population health in Ohio. As you may recall, Ohio House Bill 390 was enacted ([Ohio Revised Code 3701.981](#)) in July 2016 to put into law the transparency and accessibility recommendations from the 2016 Improving Population Health Planning in Ohio report¹ commissioned by the Ohio Department of Health (ODH) and Governor's Office of Health Transformation. The law requires all tax-exempt hospitals² to submit community health needs assessments and improvement plans to the Ohio Department of Health (ODH). It also requires tax-exempt hospitals to submit their Schedule H and attachments to ODH on an annual basis.

To help you comply with the Schedule H submission requirement, I am asking that each tax-exempt hospital submit to ODH the most recent version of the following documents by July 1, 2018:

- **Complete Schedule H survey using the following link:** <https://www.surveymonkey.com/r/SP7HD3F>
- **Submit 2016 Schedule H (Form 990) and corresponding attachments** and reporting on financial assistance and means-tested government programs and community-building activities in parts I and II of Schedule H to: CommunityAlignmentSupport@odh.ohio.gov.

The Schedule H survey requests data from the Schedule H Form 990, Part I, Number 7 (a-k) column (e). By completing this survey electronically for each tax-exempt hospital in the state, hospitals will improve the accuracy of the data provided in the reporting. All results of the 2017 data collected can be found at [ODH Population Health Plans and Assessments](#).

For additional resources on alignment or the State Health Assessment and State Health Improvement Plan, please visit ODH's website at <http://www.odh.ohio.gov/sha-ship>

If you have questions about reporting requirements or alignment, please do not hesitate to contact Brandi Robinson, Deputy Director of ODH Health Policy and Performance Improvement, via email at CommunityAlignmentSupport@odh.ohio.gov or by phone at 614-728-0301.

¹ Health Policy Institute of Ohio. *Improving Population Health Planning in Ohio*, Figure ES.1, p.5. January 2016

² "Tax-exempt hospitals" refer to all nonprofit and government-owned hospitals that are recognized as a tax-exempt charitable organization under §501(c)(3) of the Internal Revenue Code and are required to comply with the Internal Revenue Service community health needs assessment requirements; 79 Fed. Reg. 78954.



Frequently Asked Questions

2018 Hospital Reporting Guidelines

The hospital has already submitted the 2016 Schedule H, 990 Form. Do we need to resubmit?

No, you do not need to resend the Schedule H form to the email. You only need to complete the online survey with the 2016 Schedule H data for each hospital. <https://www.surveymonkey.com/r/SP7HD3F>

Do I need to submit a CNHA and Implementation Plan this year?

No. This requirement was to collect current plans in 2017 and then collect plans again by October 1, 2020 that align to the State Health Improvement Plan.

When is the hospital required to align to the State Health Improvement Plan?

All hospitals must align to the State Health Improvement Plan by October 2020. All hospitals must submit by October of 2020 plans and related assessments that cover the years 2020-2022 by October 1, 2020 per ORC 3701.981. ODH has issued [guidance](#) related to this alignment at <http://www.odh.ohio.gov/sha-ship>

The Hospital System files one Schedule H 990 for multiple hospitals. How do we complete the survey?

You will need to complete one survey for each of the hospitals in the hospital system using the information from the Schedule H 990. Each hospital must have a survey entry.