

FREQUENTLY ASKED QUESTIONS CONCERNING RADON LICENSING IN OHIO

1. **Who governs radon licensure in Ohio?**

The Ohio Department of Health (ODH) under chapter 3723 of the Ohio Revised Code (ORC) and chapter 3701-69 of the Ohio Administrative Code (OAC).

2. **Who must apply for certification and/or licensure?**

Any individual, business entity or public entity that engages or intends to engage in residential or commercial radon activities must apply for licensure. These include persons performing radon testing and mitigation, contractors or companies that provide mitigation services, laboratories that analyze active and passive radon devices and radon training course providers. This does not include individuals or entities performing work on a property that they own or lease.

3. **Is certification by the National Radon Proficiency Program (NRPP) or National Radiation Safety Board (NRSB) equivalent to ODH licensure?**

No it is not. Separate certification by NRPP and/or NRSB is not a requirement for obtaining an ODH license nor is it a substitute for an ODH license. To provide radon-related services in Ohio, you must be specifically licensed by ODH to do so.

4. **What type of training is necessary to be licensed for radon in Ohio?**

You must complete an ODH approved radon training course for radon measurement and pass an ODH approved radon measurement exam to become a licensed radon tester. To become a licensed radon mitigation specialist, you must complete an ODH approved radon measurement training course and an ODH approved radon mitigation training course. You must also pass both the ODH approved radon measurement exam and the ODH approved radon mitigation exam.

5. **How do I apply?**

Complete the enclosed license application. This licensing packet includes all the necessary information concerning the training requirements and all the paperwork needed to apply for licensure. If you have questions while completing the application, Radon Licensing program staff can be reached at (614) 752-4425.

6. **What do I need to include in my application?**

For a radon tester or mitigation specialist license, there are several basic elements that must be submitted in order to process your application.

- A completed, signed and dated application form.
- A copy of your training certificate(s) from the appropriate ODH approved course(s).
- A copy of your test score(s) from the ODH approved exam(s).
- A signed copy of your quality assurance (QA) plan for radon testing.
- A radiological safety plan (RSP). *Refer to the Radiological Safety Plan Guidance Sheet for information on developing a radiological safety plan.*
- A check or money order for the fee amount listed on the application
 - Radon Tester - \$400
 - Radon Mitigation Specialist - \$600

For a radon mitigation contractor license, the following items must be submitted in order to process your application.

- A completed, signed and dated application form.
- Proof of registration with the Secretary of the State of Ohio as a business entity. To contact the Secretary of State, call (614) 466-2655 or (877) 767-6446 (SOS-OHIO) or visit <http://www.sos.state.oh.us>.
- A check or money order for \$800, unless applying for a license at no cost because you qualify as a sole proprietor as allowed by OAC 3701-69-05(E).

For instructions on gaining approval of radon training courses or radon measurement laboratories, contact the Radon Licensing Program at (614) 752-4425.

7. **How long does it take to process my application?**

It generally takes no more than two weeks for radon licensing staff to approve an application once it has been received by our program. When approved, you will be notified and your license will be sent to you via the email address you provided on your application. If during our review, we find your application lacks the required information for approval, you will be notified by email with instructions on what we need.

8. **What liabilities do I hold after obtaining licensure with ODH?**

Licensed or approved individuals and/or commercial entities must operate in accordance with the terms and conditions of their license, the applicable rules in Chapter 3701-69 of the OAC and the generally accepted business practices and procedures established by federal and state law. Subject to Chapter 119 of the ORC, the director of health may deny, suspend or revoke any approval or license. The State of Ohio may commence civil action against any person who knowingly violates any provision of Chapter 3723 of the ORC or the rules in Chapter 3701-69 of the OAC.

9. **Will ODH forward an application package to renew my approval or licensure?**

No. It is your responsibility to know your license expiration date and submit a timely renewal application. You will not receive a notice from the radon program for any license expiration.

10. **Where can I get a copy of the radon rules in Chapters 3701-69 of the OAC, and/or radon license applications, Ohio licensee lists, documents, papers or other publications about radon or additional general radon information?**

Access to these documents can be found on the ODH Radon Licensing website at: <https://odh.ohio.gov/wps/portal/gov/odh/know-our-programs/radon-education-and-licensing-program/welcome-to> or by calling the ODH Radon Licensing Program at (614) 752-4425 or by email to: Radon@odh.ohio.gov, or by letter to:

**Ohio Department of Health
Bureau of Environmental Compliance
Radon Licensing Program
246 North High Street – 7th Floor, 35 Bldg.
Columbus, Ohio 43215**

United States Environmental Protection Agency (U.S. EPA) radon documents can be obtained through the Government Printing Office at (202) 512-1800 or the USEPA website: <http://www.epa.gov/radon/index.html>

11. **Who can I contact for more information?**

Contact the ODH Radon Licensing program at (614) 752-4425 or by email to: Radon@odh.ohio.gov

******Please be aware it is your responsibility to know the rules (OAC) regarding your license and what you are required to do when providing your radon services in Ohio. The rules can be found at:**

<https://odh.ohio.gov/wps/portal/gov/odh/know-our-programs/radon-education-and-licensing-program/laws-and-rules/>