



SUBRECIPIENT-PROVIDER REQUEST FOR PROPOSAL (RFP)

The Ohio Department of Health (ODH) is soliciting proposals for professional services.

1. **PROJECT INFORMATION:**

- 1.1. Project Title: Ohio Student Eye Exam (OhioSEE) Program
- 1.2. Solicitation Posting Date: Friday, September 5, 2025
- 1.3. Inquiry Start Date: Friday, September 5, 2025
- 1.4. Inquiry End Date: Friday, September 26, 2025, by 3 p.m. All questions must be submitted via email to Procurement@odh.ohio.gov and include "DOH56946 OhioSEE Inquiry" in the subject line. Questions received after this date will not receive a response.
- 1.5. Bidder Conference Date: Bidder Conference will be held on Thursday, September 18, 2025, from 10:00 am to 12:00 pm. In order to join the bidder conference please pre-register by submitting your name, entity's name, your email address, and any questions via email to Procurement@odh.ohio.gov and include "DOH56946 OhioSEE Inquiry" in the subject line by Thursday, September 15, 2025.
- 1.6. Solicitation End Date: Friday, October 3, 2025, by 3 p.m. All required application components must be received by **October 3, 2025, at 3 p.m.** Applications should be submitted email to Procurement@odh.ohio.gov. Each application component must be clearly labeled.
- 1.7. Project Background: The Ohio Department of Health (ODH) Ohio Student Eye Exam (OhioSEE) Program aims to serve Ohio kindergarten through 3rd-grade students who failed a vision screening during a critical period for children learning to read. The OhioSEE program will contract with providers to offer two delivery models for Ohio's public schools, community schools, and non-public chartered schools. Of the counties being served, the school district makes the model choice at the local level. Delivery model options include a Mobile Vision Van program (Mobile VVP) and Roll-on/Roll-off (defined in 1.9). Students with parental consent, who fail a screening and do not have a vision provider, will be scheduled to receive an eye exam through the OhioSEE Program.

Data shows that not all students who fail the school vision screenings receive a comprehensive eye exam. On average, school vision screenings in Ohio have a referral rate of 10% and a referral completion rate of 26%. Caregivers have cited lack of time, insurance, transportation, and lack of providers as some of the barriers to follow-up eye care. OhioSEE models will be implemented



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to eliminate these barriers. According to the ODH Vision Screening Survey for the academic year 2023-2024, 921,896 students in Ohio underwent vision screenings at their schools. Of these screenings, 95,927 students (10.41%) were referred to an eye doctor for further evaluation. Of those referred, 20,241 students (21.10%) completed a comprehensive eye examination. This data indicates that a significant proportion of students referred for further evaluation did not receive a comprehensive eye exam, suggesting a gap in care for vision issues. According to the National Survey of Children's Health, 23% of children from birth through 17 years old have seen an eye doctor in the past two years and received a prescription for eyeglasses or contacts, and only 44% of children from birth through 17 years old have seen an eye doctor in the past two years.

Glasses play a critical role in school readiness for kindergarten through third-grade students, as clear vision is needed for effective learning and development. Young students rely heavily on their ability to see clearly during activities such as reading, writing, and classroom participation. Undiagnosed or uncorrected vision problems can hinder academic progress, reduce focus, and affect a child's confidence and social interactions. Glasses, when needed, help a child engage fully in education.

OhioSEE will establish contracts with offerors who then select from eligible regions (defined in Figure 1, Eligible Counties) in Ohio to provide comprehensive eye care services for students. ODH will oversee the program, fostering collaboration among vendors and schools to ensure service delivery. OhioSEE will provide a collection tool to collect and analyze aggregate data for vendors and schools, facilitating comprehensive follow-up exams and addressing failed screenings. To implement a flexible service model, school districts will decide what service model(s) makes the most sense for them. ODH will connect service vendors and schools through the OhioSEE collection tool. OhioSEE vendors will communicate with the schools to obtain MOUs and parental consent. Schools will carry out regular vision screenings while providing families with adequate time to independently complete referrals or choose to participate in the OhioSEE program, in which schools work with vendors to complete referrals. A completed referral means that the family has completed the recommended follow-up eye care on their own time with their provider. If parents choose to participate in OhioSEE and provide consent, the vendor will collaborate with the school to schedule and provide vision care. Vendors will be



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responsible for updating the collection tool with results indicating that the student's case is closed.

- 1.8. Project Objective: OhioSEE will combine mobile strategies to ensure that Ohio kindergarten through third-grade students receive timely eye exams, necessary glasses, and referrals for further eye care when appropriate. Students enrolled in community and non-public charter schools that do not currently participate in school vision screening programs will also be allowed to participate in OhioSEE if their school begins implementing ODH school vision screenings following the [Vision Screening Requirements and Guidelines for Preschool and School-Aged Children](#). ODH provides vision screening training for schools.

OhioSEE will include two delivery models designed to meet the varied needs of school districts:

- Mobile Vision Van Program (Mobile VVP): A mobile unit with vision exam equipment and staff visits schools on a pre-arranged schedule. Mobile VVP's vendors and schools will enter into an MOU or agreement to hold scheduled events, preferably during the school day. The mobile unit arrives at the school to provide comprehensive vision exams by a licensed eye care professional on the van. Glasses are ordered and dispensed on-site within 45 days of the exam.
- Roll-on/Roll-off Approach: A mobile unit with vision exam equipment and staff will visit schools on a pre-arranged schedule. Roll-on/Roll-off vendors and schools will enter into an MOU or agreement to hold scheduled day events. The equipment is rolled off the vision van and set up inside the school on the scheduled day. Licensed eye care professionals then give students exams. Glasses are ordered and dispensed on-site at school no later than 45 days.

- 1.9. Project Budget: \$4,250,000.00 million Not to Exceed.

- 1.10. Project Award: Awards will be determined based on the proposed number of students in the regions selected to be served in each service model chosen area. Offeror(s) may apply for multiple regions and multiple delivery models.



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Figure 1: Eligible Counties/Regions

County	Total Student Eye Exams Expected	Regions
Allen	266	1
Marion	233	1
Franklin	4,871	1
Total	5,370	1
Butler	1,315	2
Clark	525	2
Clermont	332	2
Montgomery	1,957	2
Jackson	97	2
Ross	155	2
Total	4,381	2
Mahoning	615	3
Cuyahoga	2,622	3
Erie	267	3
Huron	225	3
Lorain	901	3
Guernsey	123	3
Total	4,753	3



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1.10.1. ODH expects to fund two models:

- Mobile VVP and Roll-on / Roll-off Model – \$4,250,000.00 million (approximately 3-4 mobile units per region) annually. Potential Awards providers can apply for multiple units in multiple regions. ODH will award based on applications received while ensuring regional coverage.
- The awarded vendor will assist with the State Plan amendment for receiving Medicaid CHIP dollars.

1.11. Project Period: 11/1/2025 – 06/30/2027 with [how many renewals] additional Renewal Terms may not exceed after 06/30/2029.

ODH reserves the right to execute multiple agreements with awarded provider to fulfill the entire project period, subject to and contingent on the discretionary decision of the Ohio General Assembly to appropriate funds (if needed) for the biennium, satisfactory performance of the awarded providers and the needs of the Ohio Department of Health.

1.12. Agreement Term: 24-months of optional renewal periods structured as four consecutive 12-month renewal periods.

- Renewal Period 1: 07/01/2027 – 6/30/2028.
- Renewal Period 2: 07/01/2028 – 6/30/2029.

1.13. Renewal Terms: 24-Months Optional Renewal Periods.

At the sole option of ODH, ODH may extend this Contract past the initial Agreement Term for a period of ninety (90) days. Renewal terms may be exercised by mutual agreement between the Subrecipient and ODH. The cumulative time of all mutual renewals may not exceed two (2) additional years and are subject to and are contingent upon the discretionary decision of the Ohio General Assembly to appropriate funds for this project in each new biennium. If any renewal is exercised, a new contract will be issued at the beginning of the new biennium. ODH may evaluate whether a renewal is appropriate considering the satisfactory performance of the Subrecipient and the future and continuing needs of ODH's programs.

2. **PROJECT REQUIREMENTS**: Offeror(s) must meet the following mandatory requirements to be considered for evaluation.

2.1. Executive Summary: The opening of your Project Narrative should be concise and must include:

- Your organization's name.
- The purpose for which you are seeking funding and the requested amount.



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- Provide a brief description of how you will accomplish the project's core activities and what service models you will be implementing (mobile VVP and /or Roll-On, Roll-Off).
- Current resources and capacity, including accepted insurance, partnerships, staffing, and equipment.
- Submit an example of your Memorandum of Understanding (MOU) that you will use when establishing relationships with schools. (Submit an example of your parental consent form to enable provision of services to students.)
- Describe your current vision services, including how many students you served last school year, how many days a week your clinic operates, and how your program is staffed. The staffing plan must be submitted with the application, see Sample Appendix A.
- Describe how you will assist kindergarten through 3rd-grade students to address one or more of the following models:
 - Mobile VVP
 - Roll-On/Roll-Off Model
- Priority Population
 - Include a description of your proposed region(s).
 - The estimated number of students proposed to be served in the county(s) in the proposed region(s).

2.2. Problem Statement

- Identify the problem and describe how your project's service model will address it.

2.3. Goals, Objectives & Evaluation

- Provide measurable goals and objectives for the service model(s) you will use during this project.

2.4. Data Collection and Reporting

- Acknowledge compliance with utilizing the ODH provide aggregate data tool(s) for reporting students served.
- Describe how you will ensure adherence to HIPAA and FERPA regulations.



2.5. Experience: (Based on the provider model you will be supplying)

Mobile VVP and Roll-On / Roll-Off Model: describe your experience with:

- Healthcare & Vision Services Experience
 - Describe your entity's experience creating positive experiences and reducing barriers to vision care or another chronic condition for students in your community. Describe your entity's familiarity with serving students with vision needs or another chronic condition and current work to address access to vision care.
 - Share two examples of school or community partnerships that have enhanced the vision health or another chronic condition of students in your community.
 - Describe your entity's experience in ensuring access and reasonable accommodations for students receiving mobile vision care, in compliance with the Americans with Disabilities Act (ADA) and other applicable laws. Specify how this accommodation is provided through either a mobile unit or a "roll-on, roll-off" method.
 - Knowledge of eye examination procedures.
 - Experience working with licensed eye care professionals (optometrists or ophthalmologists).
 - Familiarity with ordering, fitting, and dispensing prescription glasses.
- Logistics & Mobile Operations Management
 - Expertise in managing mobile health units, including vehicle maintenance, scheduling, and route planning, and your ability to adhere to state and federal healthcare regulations for mobile medical units.
 - Coordinating visits with schools on a pre-arranged schedule.
 - Ensuring the mobile unit is equipped with the necessary vision exam tools and materials.
 - Managing the timely delivery of glasses (within 45 days of the exam).
- School & Community Health Program Coordination
 - Experience partnering with schools and districts.
 - Coordinating with school nurses, administrators, and community health organizations.



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- Ability to secure permissions from parents/guardians for student participation.
- Administrative & Financial Oversight
 - Managing program funding, billing, and grant reporting.
 - Keeping accurate records of exams, prescriptions, and follow-up care.
 - Ensuring compliance with health and safety standards for mobile medical services
 - Describe your experience billing private insurance and Medicaid /CHIP insurance.

2.6. Potential Barrier

- What potential challenges or barriers can you anticipate engaging in this project and what can you do to overcome them?

2.7. Budget:

- Provide a detailed budget, including a separate budget narrative explaining the costs of the service model and how funds will be used.
- Provide information on other funding opportunities (outside of OhioSEE funds) the applicant is currently exploring or has been awarded to increase the sustainability of providing eye care to Ohio students.

2.8. **Restrictions that must be considered while planning the programs and writing the budget are the following:**

- Allowable Costs
 - Staffing.
 - Training as required by ODH.
 - Marketing.
 - Supplies.
 - Allowable Cost for Offerors providing Exams and Glasses (Mobile VVP and Roll on/Roll off):
 - Exam lane equipment (allowable one time per lane): Chair, Stand, Slit Lamp, Binocular Indirect Ophthalmoscope, Tonometer + mount, Phoropter, Near point rod and card, Exam Stool, Transilluminator, Ophthalmoscope, Retinoscope, Recharger Well Handle x3, Digital Visual Acuity System, Stereo Test, Color Vision Test, Prism Bars, Trial Lens Set, Trial Frame, Exophthalmometer, Auto-lensometer.



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- Pre-testing Equipment (allowable one time):
Autorefractor/Autokeratometer, iCare tonometer, Motorized table.
- Other Equipment: Gonioscopy lens-4 mirror w flange, 90 D lens, 20D BIO condensing lens, Retinoscopy rack, Alger Brush, Foreign Body spud, PD rulers, Fixation stick, Swiss cilia forceps, Scleral depressor, Handheld Maddox rod, Near point visual acuity card, Amsler Grid card, Post mydriatic sunglasses, Occluder, Diagnostic Drops, Diagnostic Strips, Wrist Blood Pressure Monitor, Bandage Contact Lenses.
- Additional equipment not listed can be required before purchase if approved by ODH.
- Optical Equipment: Frame Displays, Frame Inventory, Framer Warmer, Frame Adjusting Tools, Desk Top Mirror.
- Vehicles may not be purchased. They should be leased for two years.
- Transportation (Mileage will be reimbursed at .70 cents per mile.) (Eligible Applicants - Mobile Vision Van Program (Mobile VVP) and Roll-on/Roll-off Approach).
- Equipment cost may be reasonable in year 1 start up awarded amount. of the awarded amount. In addition, all equipment is the property of the Ohio Department of Health.
- Unallowable Costs
 - To advance political or religious points of view or for fundraising or lobbying.
 - To disseminate factually incorrect or deceitful information.
 - Consulting fees for salaried program personnel to perform activities related to grant objectives.
 - Bad debts of any kind.
 - Contributions to a contingency fund.
 - Entertainment.
 - Fines and penalties.
 - Membership fees — unless related to the program and approved by ODH.



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- Interest or other financial payments (including but not limited to bank fees).
- The purchase or improvement of land; the purchase, construction, or permanent improvement of any building (unless allowable by the grant).
- Payments to any person for influencing or attempting to influence members of Congress or the Ohio General Assembly in connection with the awarding of grants.

2.9. Subrecipient Experience Requirement:

- Offerors providing eye exams and glasses must accept or apply for Medicaid/CHIP and Ohio Managed Care Plans.
- Offerors must agree to use the ODH collection tool and participate in necessary training.
- Offerors must have Professional Liability (Errors and Omissions) Insurance appropriate to the Contractor's profession, with limits not less than \$2,000,000.00 per occurrence or claim, \$2,000,000.00 aggregate. Coverage shall be sufficiently broad to respond to the duties and obligations as are undertaken by Contractor in this agreement and shall cover all applicable Contractor personnel or subcontractors who perform professional services related to this agreement.

2.10. Notice of Award Requirements: Eligible organizations may include State, Local and Indian Tribal Governments, institutions of higher education, non-profit organizations (including faith-based, community-based, and tribal organizations), and hospitals. Specific eligibility requirements are found in the program specific Solicitation.

2.11. Mandatory Licenses &/or Certifications Required:

- Offeror(s) must employ:
 - Optometrists performing eye exams for OhioSEE must hold a valid Ohio State Vision Professionals Board license.
 - Ophthalmologists providing eye exams for OhioSEE must be licensed by the Ohio State Medical Board.
- Offerors must have all staff acknowledge they have read and understand Joint Guidance on the Application of the Family Educational Rights and Privacy Act (FERPA) And the Health Insurance Portability and Accountability Act of 1996 (HIPAA) To Student Health Records. In addition, it is recommended that staff who interact with students take the



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OCALI PBIS Training Option A – Learn the Basics a class for Classified Staff, Families and Community Partners.

3. SCOPE OF WORK AND DELIVERABLES:

3.1. Scope of Work

SCOPE OF WORK	
3.1.1	<p>Offerors must attend the Ohio Department of Health kick-off meeting with the subrecipients to provide grant guidance and technical assistance.</p> <ul style="list-style-type: none">• Kick-Off Date: TBD, based on availability of funded agencies. Virtual Meeting on Teams: links will be sent to funded entities prior to the meeting.• During the meeting, attendance will be recorded and provided for attendees for verification of attendance.
3.1.2	<p>All Offerors: Improve collaboration between vendors, schools, and families to make receiving eye care services easier for students.</p> <ul style="list-style-type: none">• Offerors must develop a sustainable funding plan: secure ongoing funding through Medicaid/CHIP reimbursements, grants, and partnerships to ensure the program's long-term viability (Private Donor Partnerships). ODH is the payer of the last resort and shall pay for authorized goods or services, up to the amount determined under section E) of this document. For the authorized goods or services, only to the extent that payment for the authorized goods or services is not made through third-party benefits.• Offerors must accept and bill Private insurance, and Medicaid/CHIP insurance. Any payment received must be accepted in full, and the vendor will not bill ODH for the same services provided to the student.• The following programs may assist in supplying glasses at no or low cost to eligible OhioSEE students. Offerors are responsible for confirming program eligibility, availability, and any associated costs prior to use.• OhioSee providers may contact with Ohio Penile Industries (OPI) will contract with OhioSEE providers to use in state labs to manufacture prescription glasses for students served through the OhioSEE program at a low cost. OPI contact - Jamie Nott - jamie.evilsizor@drc.ohio.gov.• Offerors must create a streamlined process for referrals and follow-ups, ensuring students receive the necessary specialty eye care and support in overcoming barriers like transportation and costs.• Offerors must establish MOUs with school districts, local health agencies, and community organizations they are providing services for.• Offerors must get parental consent before providing services to students.



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3.1.3	<p>Mobile VVP Offerors: must have a mobile vision van service that provides comprehensive eye care for kindergarten students through 3rd-grade students.</p> <ul style="list-style-type: none"> • Offerors must enroll in all Ohio Managed Care plans 90 days following the signed contract. • Offerors must have or hire licensed eye care professionals to provide services within 90 days following the signed contract. • Offerors must develop an inventory of pediatric frames to meet patients' needs. • Offerors must create a prescription fulfillment plan that guarantees glasses are dispensed within 45 days post-exam. • Offerors must schedule regular on-site comprehensive eye exams in the mobile unit for consented students identified as needing further evaluation. • Offerors must equip the van that meets ADA compliance. In addition to essential tools, such as an autorefractor, slit lamp, phoropter, and visual acuity charts for providing eye exams.
3.1.4	<p>Roll-on/Roll-off Offerors: must ensure comprehensive eye care services are accessible to students in Ohio by implementing efficient roll-on, roll-off vision clinics in schools.</p> <ul style="list-style-type: none"> • Offerors must be a provider or enroll in all Ohio Managed Care plans by 90 days. • Offerors must have or hire licensed eye care professionals to provide services within 90 days. • Offerors must have or develop an inventory of pediatric frames to meet patients' needs. • Offerors must have agreements or create a prescription fulfillment plan that guarantees glasses are dispensed within 45 days post-exam. • Offerors must schedule regular on-site screenings and comprehensive eye exams and collaborate with school administration to identify and prepare suitable locations for vision clinics, such as gymnasiums or libraries. • Offerors must establish a standardized setup and breakdown protocol to facilitate rapid deployment and ensure minimal disruption to school activities. • Offerors must be able to accommodate students with limited mobility.

3.2. Deliverables and Due Dates:

YEAR 1: DELIVERABLES		DUE DATE
3.2.1	<p>Start-up, equipment, and ensuring vision services are available to students.</p> <p><u>Mobile VVP and RollOn, Roll-Off:</u> The contractor(s) shall have an identifiable, functional (staffed) unit or program organized for and capable of ensuring the provision of qualified vision professionals, such as optometrists, ophthalmologists, technicians, and trained support staff. Schedule staff appropriately to cover all planned exams and ensure that there are sufficient personnel for efficient, timely services. Manage and track referrals for students who require further eye</p>	<p>Set-up Within 30-60 days after the awarded contract.</p> <p>Deliverable will continue throughout contract period</p>



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	<p>exams or specialized vision care, including communication with families and referral providers. Procure or lease exam equipment (e.g., visual acuity charts, autorefractors, color blindness testing tools) required for accurate assessments. Ensure all equipment is maintained, calibrated, and available on exam days, with backup equipment as needed. The offeror(s) must attend the OhioSEE kick-off meeting with the subrecipients to provide grant guidance and technical assistance for the program.</p> <p>Staffing and medical/equipment supplies reimbursement forms must be submitted with program reports. ODH will provide the staffing/equipment reimbursement template at the beginning of the grant period.</p>	
3.2.2	<p>Total number of students served aggregate data entered into the ODH collection tool.</p> <p><u>Mobile VVP and Roll on, Roll off:</u></p> <p>The contractor(s) will be reimbursed for services provided to students.</p> <ul style="list-style-type: none">A. The total number of completed eye exams provided to insured and uninsured students in kindergarten through third grade.B. The total number of prescription eyewear provided to insured and uninsured students.C. The total number of completed eye exams provided to Medicaid /CHIP or other insurance recipients in kindergarten through third grade enrolled in OhioSEE.D. The total number of completed eye exams provided to denied Medicaid /CHIP or other insurance recipients in kindergarten through third grade enrolled in OhioSEE.E. The total number of prescription eyewear provided. Reported number of eyewear dispensed to insured, uninsured, and denied students in kindergarten through third grade enrolled in OhioSEE.F. The total number of students referred to further evaluation in kindergarten through third grade enrolled in OhioSEE.G. The total number of students who completed evaluations in kindergarten through third grade enrolled in OhioSEE.H. Submit the bimonthly ODH reporting template.	<p>Set-up Within 30-60 days after the awarded contract.</p> <p>Deliverable will continue throughout contract period</p>
3.2.3	<p>Communication and outreach materials.</p> <p>All contractors shall provide families with referral information and a basic explanation of the results. Conduct ongoing outreach to schools, teachers, and parent organizations to promote awareness and engagement with the OhioSEE program. Provide resources and information to families on the importance of eye health and the next steps if their child requires further care. Support eligible families in enrolling in Medicaid.</p>	<p>Set-up Within 30-60 days after the awarded contract.</p> <p>Deliverable will continue throughout contract period</p>



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3.2.4	ODH Goals and Objectives All contractors will provide a brief narrative describing efforts towards accomplishing deliverables by meeting the goals, objectives, and strategies of the OhioSEE using the bi-monthly reporting template.	Bimonthly Throughout the Term of the Contract.
3.2.5	Reporting and Tracking. All contractors must enter, track, and report data in the ODH collection tool. The collection tool must be used to streamline the OhioSEE process by ensuring accurate data collection, monitoring student progress, and facilitating necessary follow-up actions.	Set-up Within 30-60 days after the awarded contract. Deliverable will continue throughout contract period
3.2.6	All contractors must submit Bi-Annual Progress Reports (Update the work plan with progress to date.)	Twice Yearly.

YEAR 2: DELIVERABLES		DUE DATE
3.2.1a	<p>Ensure vision services are available to students.</p> <p><u>Mobile VVP and RollOn, Roll-Off:</u> The contractor(s) shall have an identifiable, functional (staffed) unit or program organized for and capable of ensuring the provision of qualified vision professionals, such as optometrists, ophthalmologists, technicians, and trained support staff. Schedule staff appropriately to cover all planned exams and ensure that there are sufficient personnel for efficient, timely services. Manage and track referrals for students who require further eye exams or specialized vision care, including communication with families and referral providers. Maintain equipment from year 1 of exam equipment (e.g., visual acuity charts, autorefractors, color blindness testing tools) required for accurate assessments. Ensure all equipment is maintained, calibrated, and available on exam days, with backup equipment as needed. The offeror(s) must attend the OhioSEE kick-off meeting with the subrecipients to provide grant guidance and technical assistance for the program.</p> <p>Staffing and medical/equipment supplies reimbursement forms must be submitted with program reports. The staffing/equipment reimbursement template will be provided by ODH at the beginning of the grant period.</p>	Set-up Within 30-60 days after the awarded contract. Deliverable will continue throughout contract period



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3.2.2a	<p>Total number of students served entered into the ODH collection tool.</p> <p><u>Mobile VVP and Roll on, Roll off:</u></p> <p>The contractors will be reimbursed for services provided to students.</p> <ul style="list-style-type: none">A. The total number of completed eye exams provided to insured and uninsured students in kindergarten through third grade.B. The total number of prescription eyewear provided to insured and uninsured students.C. The total number of completed eye exams provided to Medicaid /CHIP or other insurance recipients in kindergarten through third grade enrolled in OhioSEE.D. The total number of completed eye exams provided to denied Medicaid /CHIP or other insurance recipients in kindergarten through third grade enrolled in OhioSEE.E. The total number of prescription eyewear provided. Reported number of eyewear dispensed to insured, uninsured, and denied students in kindergarten through third grade enrolled in OhioSEE.F. The total number of students referred to further evaluation in kindergarten through third grade enrolled in OhioSEE.G. The total number of students who completed evaluations in kindergarten through third grade enrolled in OhioSEE.H. Submit the bimonthly ODH reporting template.	<p>Set-up Within 30-60 days after the awarded contract.</p> <p>Deliverable will continue throughout contract period</p>
3.2.3a	<p>Communication and outreach materials.</p> <p>All contractors shall provide families with referral information and a basic explanation of the results. Conduct ongoing outreach to schools, teachers, and parent organizations to promote awareness and engagement with the OhioSEE program. Provide resources and information to families on the importance of eye health and the next steps if their child requires further care within 30 - 60 days. Support eligible families in enrolling in Medicaid.</p>	<p>Set-up Within 30-60 days after the awarded contract.</p> <p>Deliverable will continue throughout contract period</p>
3.2.4a	<p>ODH Goals and Objectives</p> <p>All contractors will provide a brief narrative describing efforts towards accomplishing deliverables by meeting the goals, objectives, and strategies of the OhioSEE using the bi-monthly reporting template.</p>	<p>Bimonthly Throughout the Term of the Contract.</p>
3.2.5a	<p>Reporting and Tracking.</p> <p>All contractors are required to enter, track, and report data using the ODH collection tool, which will be provided after award. This tool must be utilized to support the OhioSEE process by ensuring accurate data collection, monitoring student progress, and facilitating timely follow-up actions.</p>	<p>Set-up Within 30-60 days after the awarded contract.</p> <p>Deliverable will continue throughout contract period.</p>



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3.2.6a	All contractors must submit Bi-Annual Progress Reports (Update the work plan with progress to date.)	Twice Yearly.
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4. TECHNICAL EVALUATION CRITERION:

SUBRECIPIENT PROFILE		WEIGHT = 30
4.1	Executive Summary Relevance and Alignment	20
4.2	Capacity and Experience of the Applicant	10

STAFFING PLAN (PERSONNEL PROFILE)		WEIGHT = 30
4.3	Staffing Plan	20
4.4	Impact	10

WORK PLAN		WEIGHT = 40
4.5	Project Design and Methodology	15
4.6	Budget and Financial Viability	10
4.7	Sustainability and Long-Term Viability	10
4.8	Monitoring and Evaluation	5
TOTAL		100

5. PROPOSAL SCORING

CRITERIA	MAXIMUM ALLOWABLE POINTS
Technical Proposal	500
Cost Proposal	200
MBE Set -Aside	50
Total	750



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Appendix A

Sample Staffing Plan for Vision Care Project

Position	Key Responsibilities	Qualifications	Number of Staff	Start Date	End Date
Project Manager	Oversee all project operations, manage team, ensure timelines and budgets are met, prepare reports, and handle stakeholder communication.	Bachelor's degree in public health, Education, or related field. 5+ years of project management experience.	1	Month 1	End of Grant
Mobile VVP's Coordinator	Coordinate scheduling and logistics for the mobile vision van, ensure all equipment and staff are ready for school visits.	Certification in health administration or logistics. Experience in mobile health services preferred.	1	Month 1	Ongoing
Licensed Eye Care Professionals	Perform vision exams, provide prescriptions, order glasses, and follow up on student care.	Licensed optometrist or ophthalmologist with experience in school-based services.	4-6	Month 1	Ongoing
Roll-On/Roll-Off Coordinator	Manage the Roll-on/Roll-off approach, ensuring equipment and staff are prepared for school-based vision exams.	Experience with mobile health programs and/or vision care services.	1	Month 2	Ongoing



Appendix B

Certification That Appropriations Are Used Correctly when Billing for Insurance.

Offerors must accept and bill private insurance, and Medicaid/Children's Insurance Program (CHIP) insurance. Any payment received for services provided to a student must be accepted in full, and the vendor will not bill OhioSEE for the same services provided to the student. Medicaid or any other insurance payments must be considered payment in full and cannot be augmented in any way. Offeror may not bill more than once for the same service provided to a student.

_____ (name of organization) certifies that it will
comply with the Ohio Department of Health stipulations regarding the use of these funds.

(Signature)

(Title)



Appendix C– Application Scoring Template

Question	Response
Eligibility (2.10)	
Do you accept Medicaid/CHIP and Ohio Managed Care Plans?	Yes/No
Do you agree to use the ODH collection tool?	Yes/No
Offerors must have Professional Liability (Errors and Omissions) Insurance appropriate to the Contractor's profession, with limits not less than \$2,000,000 per occurrence or claim, \$2,000,000 aggregate. Coverage shall be sufficiently broad to respond to the duties and obligations as are undertaken by Contractor in this agreement and shall cover all applicable Contractor personnel or subcontractors who perform professional services related to this agreement.	Yes/No
Is your organization a State, Local, or Indian Tribal Government, an institution of higher education, a non-profit organization (including faith-based, community-based, and tribal organizations), or a hospital?	Yes/No
Do you employ optometrists performing eye exams for OhioSEE who must hold a valid Ohio State Vision Professionals Board license? OR An ophthalmologist providing eye exams for OhioSEE, licensed by the Ohio State Medical Board.	Yes/No If not, what is your plan for hiring?
Will all staff acknowledge they have read and understand Joint Guidance on the Application of the Family Educational Rights and Privacy Act (FERPA) and the Health Insurance Portability and Accountability Act of 1996 (HIPAA) to Student Health Records. In addition, it is recommended that staff who interact with students take the OCALI PBIS	Yes/No



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Training Option A – Learn the Basics a class for Classified Staff, Families and Community Partners. (2.13)	
Executive Summary	
Your organization's name, the purpose for which you are seeking funding, and the requested amount.	
Provide a brief description of how you will accomplish the project's core activities and what service models you will be implementing (mobile VVP and /or Roll-On, Roll-Off).	
Current resources and capacity, including accepted insurance, partnerships, staffing, and equipment. Submit an example of your Memorandum of Understanding (MOU) that you will use when establishing relationships with schools.	
Describe your current vision services, including how many students you served last school year, how many days a week your clinic operates, and how your program is staffed. The staffing plan must be submitted with the application; see Sample Appendix A.	
Describe how you will assist kindergarten through 3rd-grade students with your mobile eye clinic model.	
Priority Population	
Include a description of your proposed region(s). Include the estimated number of students proposed to be served in the county(s) in the proposed region(s).	
Problem Statement Identify the problem and describe how your project's service model will address it.	
Goals, Objectives, and Evaluation.	
Provide measurable goals and objectives for the service model(s) you will use during this project.	
Data Collection and Reporting.	
Acknowledge compliance with utilizing the ODH-provided data tool(s) for reporting students served.	



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Describe how you will ensure adherence to HIPAA and FERPA regulations.	
Experience (based on the provider model you will be supplying)	
<p>Healthcare & Vision Services Experience</p> <ol style="list-style-type: none">1. Describe your entity's experience creating positive experiences and reducing barriers to vision care or another chronic condition for students in your community. Describe your entity's familiarity with serving students with vision needs or another chronic condition and current work to address access to vision care.2. Share two examples of school or community partnerships that have enhanced the vision health or another chronic condition of students in your community.3. Describe your entity's experience in ensuring access and reasonable accommodations for students receiving mobile vision care, in compliance with the Americans with Disabilities Act (ADA) and other applicable laws. Specify how this accommodation is provided through either a mobile unit or a "roll-on, roll-off" method.4. Knowledge of eye examination procedures.5. Experience working with licensed eye care professionals (optometrists or ophthalmologists).6. Familiarity with ordering, fitting, and dispensing prescription glasses.	
<p>Logistics & Mobile Operations Management</p> <ol style="list-style-type: none">1. Expertise in managing mobile health units, including vehicle maintenance, scheduling, and	



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<p>route planning, and your ability to adhere to state and federal healthcare regulations for mobile medical units.</p> <ol style="list-style-type: none">2. Coordinating visits with schools on a pre-arranged schedule.3. Ensuring the mobile unit is equipped with the necessary vision exam tools and materials.4. Managing the timely delivery of glasses (within 45 days of the exam).	
<p>School & Community Health Program Coordination</p> <ol style="list-style-type: none">1. Experience partnering with schools, and districts.2. Coordinating with school nurses, administrators, and community health organizations.3. Ability to secure permissions from parents/guardians for student participation.	
<p>Administrative & Financial Oversight</p> <ol style="list-style-type: none">1. Managing program funding, billing, and grant reporting.2. Keeping accurate records of exams, prescriptions, and follow-up care.3. Ensuring compliance with health and safety standards for mobile medical services4. Describe your experience billing private insurance and Medicaid /CHIP insurance.	
Potential Barriers	
<p>What potential challenges or barriers can you anticipate engaging in this project and what can you do to overcome them?</p>	
Budget	
<p>Provide a detailed budget, including a separate budget narrative explaining the costs of the service model and how funds will be used.</p>	
<p>Provide information on other funding opportunities (outside of OhioSEE funds) the applicant is currently</p>	



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exploring or has been awarded to increase the sustainability of providing eye care to Ohio students.	
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