



Effective April 1, 2021

* Gross income must be equal to or less than 500% of the Federal Poverty Level (FPL)

Table with 8 columns: Size of Family, Annual FPL (100%), Medicaid FPL (138%), and 500% of Federal Poverty Level (FPL) Part B Gross Income Cap (Annual Gross, Monthly Gross, Bi-monthly Gross, Bi-weekly Gross, Weekly Gross). Rows 1-8 show values for family sizes 1 through 8.

For families with more than 8 persons, add \$4,540 to the annual 100% FPL calculation for each additional person.

Source: U.S. Dept of Health & Human Services.

Determining Client's Income for Program Eligibility

Step 1: Identify length of pay period on income verification document (i.e. pay stubs, award letter, etc.).

Table with 3 columns: Pay Period Length, Description, Example. Rows include Monthly, Bi-Monthly, Bi-Weekly, and Weekly with corresponding descriptions and examples.

Step 2: Calculate gross annual income.

Monthly —> Multiply check amount by 12

Bi-Monthly —> Add 2 check amounts together, divide total by 2 to get the average, multiply average by 24

Bi-Weekly —> Add 2 check amounts together, divide total by 2 to get the average, multiply average by 26

Weekly —> Add 4 check amounts together, divide total by 4 to get the average, multiply average by 52

Step 3: Compare the calculated annual gross income with the program eligibility guidelines shown in chart above for appropriate family size.

Step 4: Refer clients with an FPL at or below 138% to Medicaid to complete enrollment application.