



[Date]

[Property owner name]

[Street address]

[City, State Zip Code]

Dear [Property owner name]:

This is the second notice I have sent to you requesting that you contact me to schedule an on-site investigation and possible lead risk assessment at the property you own at [Street, City, State Zip Code]. A child that lived at or frequently visited this address was determined to have lead poisoning. Your property is suspected of being a possible source of the child's lead poisoning; therefore, an on-site investigation and possible lead risk assessment must be conducted.

Please contact me at [Telephone #] within three (3) days of receipt of this letter to schedule an investigation of this property. Once the investigation is complete, a report with the findings will be sent to you. Any lead hazards that are identified must be controlled by a lead abatement contractor. In addition, the results will require the owner to disclose this information upon sale or lease of the property.

If I do not receive a response to this second notice, or if you refuse to grant access to the property, Ohio law at section 3742.35 of the Ohio Revised Code provides in part that, "If the occupant, owner, or manager fails or refuses to permit entry, the director...may petition and obtain an order to enter the property from a court of competent jurisdiction in the county in which the property is located."

Please contact me immediately so that we may address this matter. I look forward to hearing from you.

Sincerely,

[Name of LHD Representative]

[Representative Title]

[LHD Name]