

Application for Campground Plan Review

Action governed by Ohio Revised Code Chapter 3729

This application is required to be submitted with plans and the associated fees in accordance with Chapter 3729.03 of the Ohio Revised Code and rule 3701-26-05(C) of the Ohio Administrative Code prior to beginning work.

Type of Project

- ☐ Recreation Camp (RC)
☐ Recreational Vehicle Park (RVP)
☐ Combined Park Camp (CPC)

County			Local Health District		
Facility Name			Designer		
Street Address			Street Address		
City	State	ZIP	City	State	ZIP
Facility Phone Number	E-mail		Designer Phone Number	E-mail	
Owner			Contractor		
Street Address			Street Address		
City	State	ZIP	City	State	ZIP
Owner Phone Number	E-mail		Contractor Phone Number	E-mail	

Number of Sites	Number of existing/pre-approved sites:	Number of sites proposed:	Total # of sites (pending ODH approval):
Sewage System (Check all that apply)	<input type="checkbox"/> OEPA approved <input type="checkbox"/> Local Health approved <input type="checkbox"/> Dump Station(s) <input type="checkbox"/> Septage Hauler <input type="checkbox"/> Other: _____		
Water Supply (Public or Private) <input type="checkbox"/> Check here if water is not provided.	a. Public Water Supply (PWS) (Approved by OEPA) <input type="checkbox"/> Municipal <input type="checkbox"/> Well <input type="checkbox"/> Other: _____ PWS Name: _____ b. Private Water Supply (Approved by Local Health Dept.) <input type="checkbox"/> Well <input type="checkbox"/> Cistern <input type="checkbox"/> Other: _____		

Type of Development (choose one):

Plan Review Fee

<input type="checkbox"/> Substantial Alteration limited in scope: (Includes one inspection) Any alteration to the campground that does not result in the movement or addition of any permanently placed facility, gray water recycling system, roadway, dump station, water connection or sewerage system.	\$842.00
<input type="checkbox"/> Substantial Alteration not limited in scope: (Includes one inspection) Some examples include expansion of campgrounds, movement of sites and adding or replacing gray water facilities.	\$1,546.00
<input type="checkbox"/> New or Existing Unlicensed Campgrounds: (Includes one inspection) New campgrounds are those that are being newly constructed. Existing unlicensed campgrounds are those that are in operation but have never been licensed or had a license that has been expired for more than 12 months.	\$1,898.00

Notes - Applications can be submitted online at www.healthspace.com/OHePay with credit/debit card payment. Review will not proceed, and approval will not be granted without complete submission of all information. Any additional inspections that are not included will be charged \$414 each.

Individual to be contacted for questions regarding this proposal (please print).

Name	Phone Number
E-mail	

I certify that the foregoing data is a true statement of facts pertaining to this project as it is to be constructed.

Owner	Date
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Must be signed by owner or owner's agent must provide written authorization from owner. For more information, please visit the ODH [Campground program website](https://odh.ohio.gov/know-our-programs/campgrounds/welcome-to-campgrounds) (<https://odh.ohio.gov/know-our-programs/campgrounds/welcome-to-campgrounds>). **The owner hereby agrees to construct the project in accordance with the approved plans and data sheets. Please make check payable to TREASURER, STATE OF OHIO.**

Mailing Address

Ohio Department of Health, Revenue Processing, P.O. Box 15278, Columbus, Ohio 43215
Engineering Phone Number: (614) 644-7527

Each plan submittal shall include the following prior to the start of the plan review per OAC 3701-31-05*.

1. Signed Application for Plan Review Form HEA 5213
2. Site Evaluation Report, ODH HEA 5228 completed and signed by the licensor (local health district).
3. Written verification from the local flood plain management official that development will be according to the local flood plain management plan and any permits.
4. Signed set of plans or letter from local fire authority indicating they have reviewed the plans for fire protection and compliance to applicable codes.
5. **Four sets of drawings**** (one if submitted electronically) **to include:**
 - a. A vicinity map showing general location of project.
 - b. Plot plan of total area and development phase.
 - c. Plot plan showing location, number and size of sites.
 - d. Spot elevations of contour lines.
 - e. Internal street system.
 - f. Method and layout of electrical distribution system including individual service connections.
 - g. Detail of water and sewer hookup at individual sites.
 - h. Typical site, to scale, showing utility locations.
 - i. Location and number of toilets and a layout of any restroom facilities.
 - j. Location, number, and details of grey water waste drains.
 - k. Location, number, and details of dump station.
 - l. Method of backflow prevention for potable water supply.
 - m. The layout, profile, and design of the sanitary sewerage system and water distribution system shall be included in the above submitted plans. Where the sanitary sewerage system or water distribution system is not subject to Ohio Environmental Protection Agency approval, said systems shall be subject to the approval of the Director of Health.

* Previous ODH approvals, if applicable, may be included to assist with the plan review process.

** Plans are required to be signed by an Ohio Registered Engineer per the State of Ohio Engineering Board. Drawings should be to scale. **Applications can be submitted online at <https://aca-prod.accela.com/EHOHIO/Default.aspx> with credit/debit card payment.**

Note - the applicant assumes responsibility for contacting the U.S. Army Corps of Engineers for permits regarding development on or near wetlands, or other permits that may apply.