The FY2025 Reproductive Health and Wellness Program (RHWP) Continuation Solicitation contains two deliverables. Each subrecipient is to receive reimbursement for completed RHWP activities when expenditure reports are submitted showing the **Deliverable** listed individually in the *Other Direct Costs* budget.

All incurred expenses for **Deliverable Objectives** are to be shown in the itemized ***Other Direct Costs*** category that corresponds to the specific deliverable objective. Each deliverable objective is to be shown as an incurred expense in the **Expenditure Report** when the deliverable objective is fully complete by activity. Each FY2025 RHWP deliverable will be considered complete according to the following table:

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Deliverable Number** | **Deliverable** | **Type of Expense** | **What documentation is required?** | **How is payment determined?** | **When can the expense be submitted in GMIS?** |
| 1.1 | By March 31, 2025, 100% of clients will have received comprehensive reproductive health and wellness direct health care services per nationally recognized standards of care. | *Other Direct Costs*:  Deliverable 1 | Self-reported on Deliverable Report Form (Appendix H)– will subsequently be validated via Ahlers | The payment per deliverable is based on the Total RHWP Funding Requested for Deliverable 1 divided by the number of visits proposed on the FY2025 Reproductive Health and Wellness Program Site and Service form (Attachment #4)\* | Each payment period payment may be requested for the # of RHWP visits completed within that payment period\*\* |
| 1.2 | By March 31, 2025, 100% of subrecipients will conduct a systematic and coordinated approach in quality improvement to enhance outcomes for patients. | *Other Direct Costs*:  Deliverable 1 | Chart audit summaries and client satisfaction summaries uploaded in GMIS with mid-year and end of year reports. |
| 2.1 | By March 31, 2025, 100% of subrecipients will have implemented and maintain appropriate financial and billing procedures. | *Other Direct Costs*:  Deliverable 2 | Self-reported on Deliverable Report Form (Appendix H)– will subsequently be validated at site reviews | Payment per billing period for the deliverable is based on the total maximum amount per deliverable/#payment periods. | If met, each payment period payment may be requested. |
| 2.2 | By March 31, 2025, 100% of subrecipients will have implemented and utilize an electronic medical record (EMR) system. | *Other Direct Costs*:  Deliverable 2 | Self-reported on Deliverable Report Form (Appendix H)– will subsequently be validated at site reviews |
| 2.3 | By March 31, 2025, 100% of subrecipients will serve hard to reach and vulnerable populations utilizing various clinical service delivery modalities to increase access and remove barriers to care. | *Other Direct Costs*:  Deliverable 2 | Self-reported on Deliverable Report Form (Appendix H)– will subsequently be validated via Ahlers and at site reviews  Outreach Reporting form must be uploaded in GMIS  If incentives are purchased, must maintain incentive tracking log |

***\*\*For those sub recipients who have been awarded funding for multiple counties: Dollars designated for a county must be spent for services in that county.***

**FY2025 Reproductive Health and Wellness Program Deliverable Reporting Form** - This form **must** be completed and submitted each billing cycle. The form must be uploaded in GMIS in **the Expenditure Reports Comments section**. Reports are due on the same date as the Subrecipient Reimbursement Expenditure Reports.