

**Ohio Department of Health
Reproductive Health and Wellness
Program (RHWP)
Bidders' Conference**

Nov. 4, 2021



**Department
of Health**

RHWP Staff

- Angela Norton – Section Administrator, Women and Family Health Services Section
- Michelle Clark – Program Administrator
- Katherine Dean – Clinical Coordinator
- Renee Holton – Policy Analyst
- Molly Kelly – Public Health Nurse Specialist
- Shimoli Raval – Public Health Nurse Specialist
- Sandra Grieshop – Public Health Consultant
- Erica Chambers – Public Health Consultant
- Sarah Kriebel – Researcher

Purpose of RHWP

The purpose of the Reproductive Health and Wellness Program is to improve the overall health and well-being of women and men by promoting healthy lifestyles, reducing barriers, providing access, and encouraging the establishment of a reproductive life plan.

RHWP

Grant funding sources

- Federal Title X Family Planning Funds.
- State General Revenue Funds.
- Federal Maternal and Child Health Block Grant Funds.

Other sources to sustain programs

- Project income.
- Local funding (i.e., levy, foundation funding).
- 340B Pricing.

Funding

- RHWP applicants must apply for a minimum of \$30,000.
- Maximum amounts listed in Appendix C2.
- May have more than one award per county.
- Funding will be awarded in accordance with O.R.C.3701.033.

Funding Band

Existing agencies: Based upon number of client visits from most recent one-year time frame.

Band	Clients Served	Award Amount
0	5,000 and above	Up to \$700,000
1	4,000 to 4,999	Up to \$600,000
2	3,000 to 3,999	Up to \$400,000
3	2,500 to 2,999	Up to 300,000
4	2,000 to 2,499	Up to 200,000
5	1,300 to 1,999	Up to \$150,000
6	650 to 1,299	Up to \$100,000
7	400 to 649	Up to \$75,000
8	300 to 399	Up to \$55,000
9	200 to 299 (new agencies incl)	Up to \$45,000
10	100 visits	\$30,000

New agencies: Based upon minimum number client visits of 200.

Funding

Need Rank	% of max funding
67-88	85%
45-66	90%
23-44	95%
0-22	100%

Level of funding within the band is based upon a need rank consisting of the following:

- Social Vulnerability Index (50%).
- Women aged 13-44 in need of publicly funded contraception (20%).
- Population, women aged 13-44, by county (20%).
- Chlamydia rate, men and women (10%).

New Applicants

New applicant award amounts will be based on a minimum required client visit of 200 with a funding amount of \$45,000.

A new applicant is defined as any agency that has not provided RHWP to clients in the past two years.

Funding

Existing agencies not meeting 200 annual client visits will be considered for funding at \$30,000.

MUST ...

Submit work plan outlining plan to increase client visits.

Participate in quarterly technical assistance calls.

Fluctuating Funding

Funding amounts for all sub-recipients will be re-evaluated midyear, with a potential decrease or increase in funding based on the number of client visits provided in the first six months.

Funding will be re-evaluated based on the funding formula and client visits in year two, with potential changes in funding.

Agencies that have shown an increase in client visits will be placed in the appropriate funding band potentially receiving an increase in funding.

Qualified Applicants

- Local public or non-profit agencies.
- Attended Grants Management Information System (GMIS) training.
- Capacity to accept electronic funds transfer.
- Does not owe funds to the Ohio Department of Health (ODH).
- Has not been certified to attorney general's office.
- Has submitted application and all required attachments on time.

NOIAF

The Notice of Intent to Apply for Funding
(NOIAF) is due by:

4 p.m. Nov. 9, 2021

Service Area

Must define the specific geographic area and the specific population.

No residency requirements for eligible patients.

Service Area

If family planning services are offered through a Title X direct grantee other than ODH, the applicant must **CLEARLY** define how the agency will be serving a different population and show that there is no duplication of effort

Title X grantees and sites can be found:

<https://www.opa-fpclinicdb.com/>

Important Documents

- 2023 RHWP Solicitation.
- OPA Program Requirements for Title X Funded Family Planning Projects.
- Centers for Disease Control and Prevention (CDC)
Providing Quality Family Planning Services.

These can all be found on the ODH RHWP website.

All Agencies Must

- Have an electronic medical record (EMR) system in place and utilize no later than March 2024.
- Bill all applicable managed care and third-party insurances in service area.
- Provide at least one type of long-acting reversible contraception (LARC) onsite.
- Follow the Quality Family Planning (QFP) guidance.
- Have a certified application counselor (CAC)/navigator to help enroll clients into the Marketplace and a designated person to assist clients with enrollment into Medicaid.

All Agencies Must

- Offer appointment times outside normal operating hours. (Normal operating hours are Monday-Friday, 9 a.m.-4:30 p.m.)
- Offer alternative methods of providing services (e.g., telehealth).
- Participate in all required Title X trainings.
- Provide a minimum of 16 clinician clinic hours per month.
- Conduct a minimum of two outreach events and submit reporting form as instructed.
- Implement at least one quality improvement plan and submit reporting form as instructed.
- Collect and report on Family Planning Annual Report (FPAR) 2.0 data elements as required by Title X, including lab and pap results.

RHWP Services

Deliverable Objectives 1,2, and 3
are required.

Deliverable Objectives 4, 5, 6, and 7
are optional.

Goal 1: To improve the overall health and well-being of women and men.

Deliverable 1: 100% of clients will receive comprehensive reproductive health and wellness direct health care services per nationally recognized standards of care.

If opting out of providing enhanced services, deliverable 1 award will be decreased by 5%.

Goal 2: To support the infrastructure and increase sustainability of reproductive health and wellness services.

Deliverable 2: Implement activities to support infrastructure and sustainability.

Goal 3: To increase outreach for identified populations to a broad range of reproductive health and wellness services.

Deliverable 3:

- Provide and implement an outreach plan describing at least two outreach activities focusing on to hard-to-reach and high need populations as reflected in the need's assessment.
- Conduct and report on at least one quality improvement project.

Goal 4: To strengthen the clinical competency of the applicant's reproductive health and wellness services

Deliverable 4: Develop and implement clinical training program promoting evidence-based clinical standards.

Goal 5: To provide reproductive health services to special populations within the subrecipient site(s) or at off-site location(s).

Deliverable 5: The existing Title X family planning clinic will identify and provide reproductive health services to one or more of the identified special populations.

The special populations include, but are not limited to, people with substance use disorders, people who are LGBTQ, incarcerated people, domestic violence survivors, homeless people, adolescents, people at risk for HIV and starting pre-exposure prophylaxis (PrEP), and people currently or previously being trafficked.

Goal 6: To foster interactions with community and faith-based organizations to develop a network for services when needs outside the scope of family planning are identified.

Deliverable 6: The existing Title X family planning clinic will collaborate with a faith-based organization to expand outreach, community participation and knowledge, and provide reproductive health clinical services.

Goal 7: To support and encourage client access to reproductive health services

Deliverable 7: To distribute 100% of the incentives purchased to encourage clients to participate in Title X services.

Budget Narrative

- Outlines how each deliverable will be met.
- An example can be found on GMIS.
- Choose the deliverable only format.
- Review allowable/unallowable costs in the Grants Administrative Policies and Procedures (OGAPP) Manual.

Assurances

Must sign Attachment 1 agreeing the assurances will be in place by April 1, 2022.

Budget Overview

Clearly identify the services for which the agency is applying and the cost per strategy on Attachment 2.

These costs **must** be justified in the budget narrative.

Reimbursements will be made either monthly or quarterly.

Narrative: Executive Summary

Describe identified population, burden of health disparities and health inequities, services and programs to be offered, and the agency providing the services.

Explain the public health problems to be addressed.

List **total** project budget and portion requested from this grant.

Describe project goals and measures to reach and serve priority population, including evaluation plan.

Narrative: Personnel Description

- Description of applicant .
- Documentation of eligibility.
- Plans for hiring and training personnel.
- Assurance that professionals are licensed.
- Relationships with other partners.
- Position descriptions.
- Data to substantiate statements of achievements of past goals and objectives.

Narrative: Cultural Competency

Culturally and Linguistically Appropriate Services (CLAS) Strategic Plan must be developed and submitted with application.

Must acknowledge in narrative that CLAS plan is created, will be implemented, and will provide accomplishment updates with midyear and final program reports.

Narrative: Problem/Need

Local health status (morbidity/mortality) and health systems (accessibility, availability, affordability) to be addressed by the program

Explicit description of identified population experiencing a disproportionate burden of the local health status concern and plans to address this disparity

How this project will improve the health of individuals and communities by partnering with other public health programs (e.g., WIC, Child and Family Health Services, Help Me Grow)

Narrative: Methodology

In narrative form:

- Identify the program goals, SMART process, impact, or outcome objectives and activities.
- Describe program evaluation plan.
- Plan to address health disparities and/or health inequities.
- Complete a program activities timeline.

Program Plan (Attachment 5) will also be completed.

Itemized Budget

Subrecipient Agency Name: _____

GMIS # _____

Applicants should see Maximum Amount of Funds Available by County (Appendix C2) to determine the amount of funding available for each deliverable.

Funding Requested: \$ _____ + Projected Program Income: \$ _____ = Total Budget: \$ _____

Budget breakdown:	Total Budgeted Amount	Mid-year Report Billed amount (Apr 1, 2022 – Sept 30, 2022)	Final Report Billed amount (Apr 1, 2022 – Mar 31, 2023)
	Due with application	Due Oct 15, 2021	Due May 15, 2021
Personnel			
Advertising/Outreach	\$	\$	\$
Client expenses (such as client incentives, transportation etc.)	\$	\$	\$
Facility Costs (such as rent, depreciation, interest on a debt etc.)	\$	\$	\$
Fees (such as website maintenance, lab fees, background check, audit fees fiscal management services)	\$	\$	\$
Maintenance/Lease (such as liability insurance, postage, postage meter, copier, snow removal, trash removal etc.)	\$	\$	\$
Contracts	\$	\$	\$
Subscription/Publications	\$	\$	\$
Medical supplies (such as medical instruments for exams, medications etc.)	\$	\$	\$
Office supplies (such as file cabinet, tablets etc.)	\$	\$	\$
Program supplies (such as promotional materials, pelvic model etc.)	\$	\$	\$
Travel (such as in state, out of state travel costs)	\$	\$	\$
Utilities (such as gas, electric, water, telephone service, cell phone service etc.)	\$	\$	\$
Equipment (such as laptop computer, printer etc.)	\$	\$	\$
Other			
TOTAL	\$	\$	\$

For application, complete the funding requested plus the projected program income, which will equal the amount of the total budget.

Also complete the first column, total budgeted amount.

This total should equal your total budget.

Site and Service Form

Site and service form – top box for sites where people can make an appointment and receive reproductive health services.

Lower box is for specific populations.

General public cannot make an appointment there (jail, substance use disorder center).

Program Work Plan

Program Plan (Attachment 5).

- One comprehensive program plan only. Multiple program plans will not be accepted.
- Use format provided in Solicitation.
- Provide planned activities and baseline data where indicated.
- Program plan for deliverable objectives must be completed by all applicants.

Culturally and Linguistically Appropriate Services (CLAS) Strategic Plan

Due with application:

- Initial plan and activities.
- Person responsible.
- Begin/end date.
- Evaluation.

Accomplishments are due with midyear and final program reports.

Fee Management

This form will be used to assist applicant in developing a fee schedule and sliding fee scale.

Agency must attach a complete sliding fee scale and a fee schedule with application.

For **new** applicants, Attachment 7 is due on June 30, 2022.

Attachments

Attachments as Required by Program:

- Provide the following attachments via the GMIS 2.0.
 - Attachment 1 – Assurances.
 - Attachment 2 – Budget Overview.
 - Attachment 3 – Itemized Budget.
 - Attachment 4 – Site and Service.
 - Attachment 5 – Program Plan.
 - Attachment 6 – CLAS.
 - Attachment 7 – Fee Management.

Grants Services Unit

Link to Grants Administration Policies and Procedures (OGAPP) Manual

<https://odh.ohio.gov/wps/portal/gov/odh/about-us/funding-opportunities/resources/grants-administration-policies-and-procedures-ogapp-manual>

Important Deadlines

Notice of Intent to Apply for funding Nov. 9, 2021, by 4 p.m.

Application electronically filed Dec. 6, 2021, by 4 p.m.

Agencies notified of approval/disapproval March 1, 2022

New grant cycle begins April 1, 2022

Required Reports

Title X Patient Data (Ahlers)	8 th of each month Final data for CY2022 is due in Ahlers account April 8, 2023.
Expenditure Reports and Program Income	10 th of month (monthly or quarterly)
Fee Management form with Sliding Fee Scale and Schedule of Charges	Dec. 6, 2021 June 30, 2022 (if new)
Quality Improvement Plan	Part 1 by June 30, 2022 Part 2 by Sept. 30, 2022
CLAS Strategic Plan (original plan)	Dec. 6, 2021
Interim Progress Report – Revenue Report, Work Plans, Chart Audit Summaries, Narrative, CLAS, Itemized Budget	Oct. 15, 2022
FPAR Report	Feb. 1, 2023
Final Program Report – Revenue Report, Work Plans, Chart Audit Summaries, Narrative, CLAS, Itemized Budget	May 15, 2023

Last Words ...

- Read, reread, and reread the solicitation and highlight key information.
- Assume the person reviewing application knows nothing about your program.
- Make your story interesting and compelling.
- Study the review criteria.
- Make sure the application is complete and all documents have the name of the agency AND the grant number on all pages.
- Push the send button by the deadline.

Questions & Answers

Questions may be emailed to

BCFHs@odh.ohio.gov

Q&A document will be emailed to agencies
that submit a NOIAF.