**Capacity Building for Healthy Eating and Active Living (HEAL)**

**Frequently Asked Questions (FAQ)**

**Eligible Applicants**

**My health department did not receive Healthy Eating and Active Living (HEAL) funds, nor Creating Healthy Communities (CHC) funds in 2023, are we eligible to apply?**

A health department or organization that is not currently receiving HEAL or CHC funds is eligible to apply for Tier 1.

Priority will be given to applications that identify working in and/or with counties and/or census tracts categorized as High Vulnerability in Ohio Health Improvement Zones:

<https://odh.ohio.gov/wps/portal/gov/odh/know-our-programs/health-equity/health-improvement-zones>

**If my organization is awarded HEAL funding, will it be restricted from applying for the Creating Healthy Communities grant in 2024?**

There are no restrictions on applying for the CHC grant. There will not be an overlap in grant years, as the new CHC cycle will begin October 1, 2024.

**Work Plan/Application**

**Is there a formal application for HEAL funding?**

A completed 12-month work plan and a single page Statement/Success Story will serve as the application. Additionally, a letter of support (LOS) from a coalition, task force, or community partner is required for Tier 2 applicants. Non-local health district applicants must include a LOS from the health district responsible for the jurisdiction. A cover letter is optional. A budget is not required.

**As a Tier 2 applicant, could I create a work plan for a new census tract or community, or do I continue to work with the same community from 2023?**

Tier 2 applicants should create a work plan that aligns with their year one PSE Assessment results and addresses one of the evidence-based strategies listed in the funding announcement.

**Our task force has scheduled an engagement activity for September, can we write about it as our Success Story?**

If an applicant is describing an ongoing or phased activity (yet to be completed), the applicant should detail how current planning has progressed and what lessons have been learned in the process.

**Are we limited to one letter of support?**

A Tier 2 applicant can submit multiple letters of support; however, only 1 signed letter is required.

**Reporting**

**What are the reporting requirements and how often are we expected to report?**

Funded organizations will submit progress reports each quarter to an ODH consultant. The funding opportunity is not a Grants Management Information System (GMIS) sub-award and will not require GMIS uploads.

**Staffing/Subcontracts**

**Our agency/organization has experienced significant staffing turnover. Are we permitted to subcontract with external people to complete the project deliverables?**

An agency may choose how to conduct the project work – through internal staff or external subcontractors. It is important to consider whether the people or organizations invested in are likely to be long-term partners. The project aims to build capacity and sustainability.

**Compensation/Disbursement of Funds**

**When will my organization receive funds?**

Funds are disbursed by deliverable. Each funding tier has corresponding project deliverables, with payment amounts. Deliverables are submitted for review, approval, and payment throughout the project period. The HEAL project period is October 1, 2023 – September 29, 2024.

**What is the maximum award amount? Can we work with 2 communities for a total of $50,000?**

An organization funded at Tier 1 can receive up to $10,000.00 by completing deliverables. An organization funded at Tier 2 can receive up to $25,000.00 for deliverable completion. A single community work plan should be submitted for consideration.