

The Confirmation of Class Instruction form is the required documentation for proof of completion of an instructor-led course approved for Ohio manager certification in food protection. The form must be completed and signed by the instructor that taught the course for the student specified on the form.

Name of Student:	
Name of Course Completed:	
Date(s) the Course was Administered:	
Name of Instructor:	
Instructor ID Number (Assigned by the Course Developer):	
<i>By signing this form, you confirm that the student listed above attended the entire course on the date(s) listed above.</i>	
Instructor Signature	Date

Submit this form along with a detailed agenda that lists all topics covered and the duration of each topic to foodsafety@odh.ohio.gov.

Forms that are incomplete or do not include a detailed agenda will not be accepted.