

Help Me Grow Home Visiting Billable Service Guidance

Note: OCHIDS bills in units that equate to 15 minutes (1 unit = 15 minutes). The payment system design is an 8-minute time span rounds up to one unit and a 7 minute or less time span is not paid out. Each unique billable activity must be at least 8 minutes or more to be counted towards payment. Ensure true time is billed but be aware of this OCHIDS system functionality regarding how units are processed.		
Reimbursable Service	Definition	Maximum Minutes Per Service
Home visit	<p>A completed in person activity where screening, assessment, family goal planning, the delivery of parenting education, or referral services are facilitated.</p> <p>Note: Due to COVID-19 protocols, virtual activities are allowed in lieu of in-person activities.</p>	90
Travel to a home visit	Minutes allowable to travel to either a successful or no-show home visit. Minutes should be calculated as time from staff's designated HQ or base of operations.	45
Travel from a home visit	Minutes allowable to travel from either a successful or no-show home visit. Minutes should be calculated as time from the family's home back to the staff person's designated HQ or base of operations.	45
Preparation time for a completed home visit	Minutes required to prepare activities for a completed home visit (e.g. gathering activities, copies, other task that are necessary for an activity planned for that visit). Progress note must identify the activity preparation time was billed for, as well as family's response.	30
Data entry	Minutes spent entering encounter data and/or documenting the families progress towards goals and objectives (progress notes, comprehensive assessment, tool scores, referral, etc.).	45
Documentation	Minutes spent completing model or ODH approved assessments, tools or HEA documents outside of OCHIDS . Entering information into OCHIDS should be included in data entry time.	45
Telephone call	Minutes spent on the telephone with a client, or a service provider on behalf of the family to coordinate services.	15