



[Date]

[Owner]

[Street Address]

[City, State Zip]

Dear [Owner]:

This letter is to notify you that on [Date of LHCO], an Order to Control Lead Hazards was issued for the property located at [property street, city, state, zip]. The order was issued to you because this name was listed on [county] county property records as the owner of the property. The Ohio Department of Health recently received information indicating that you have retained legal title to the property through forfeiture or transfer. Revised Code section 3742.38 provides that the property owner shall cooperate with the Director of Health or Board of Health in controlling each lead hazard specified in the order. As the current property owner, you are responsible for complying with the order; therefore, this copy of the Order to Control Lead Hazards and the Public Health Lead Risk Assessment is being forwarded to you. **You are hereby ordered to control the lead hazards within ninety (90) days of receipt of this order.**

You are required to choose the method of control from possible options outlined in the attached list entitled “*Lead Hazard Control–Method Selection*.” **The form must be returned prior to the start of the lead hazard control work to Andrew Schumacher by fax or e-mail to 614-728-6793 or andrew.schumacher@odh.ohio.gov.**

As the owner, you must take measures to control the lead hazards listed in this order in accordance with Chapter 3742. of the Revised Code and Chapters 3701-30 and 3701-32 of the Ohio Administrative Code. Pursuant to rule 3701-32-03(A)(14) of the Ohio Administrative Code, the lead hazard control work must be performed by a person licensed in Ohio as a lead abatement contractor.

At the completion of lead hazard control work, a clearance examination must be passed. The clearance examination must be performed by a lead risk assessor or lead inspector licensed in Ohio. If interim (temporary) controls are used to control the hazards you must submit an “Ongoing Monitoring and Maintenance (OMM) Plan.” You must provide a copy of the clearance examination report and OMM plan, if applicable, to Andrew Schumacher by fax or e-mail at the fax number or e-mail address listed above.

Once it is determined that the lead hazards are sufficiently controlled, the Ohio Department Of Health will issue and send to you a “Notice of Compliance” lifting the order to control lead hazards. Until then, the property remains subject to this control order.

Failure to comply with this order may result in an order prohibiting the use of the property as a residential unit, child day-care facility or school and the posting of a placard on the property warning the public that the property is unsafe for human occupation.

If you have any questions about this order, please call Andrew Schumacher at 614-752-9588.

Sincerely,

[Health Department Representative]

[Title]