



Dear Property Owner,

Property you own at [INSERT ADDRESS] is under a Lead Hazard Control Order and an Order to Vacate from the Ohio Department of Health (ODH) because of an uncontrolled lead hazard that contributed to the lead poisoning of a child.

Lead exposure can damage the brain and nervous system, slow growth and development, and cause learning and behavior problems as well as hearing and speech problems. The primary source of lead exposure in children with lead poisoning is deteriorated lead-based paint (dust) in older homes build before 1978.

When ODH issues an Order to Vacate for a property, we place a sign (placard) on the property warning that it has been declared unsafe for human occupation, especially for children under 6 years old as well as pregnant women.

It is unlawful to remove such a warning sign. It also is the property owner's responsibility to make sure that the property is vacated within 14 days, and that nobody else moves in until the lead hazards have been repaired and the property passes a clearance examination by ODH. ODH monitors such properties to ensure that warning signs remain posted, and that they are indeed vacant.

**If the property at the address indicated above is not vacated within 14 days, ODH will refer the case for legal action.**

If you have any questions about this letter, or if you would like to find out whether you are eligible for financial assistance in making your property lead-safe, please call the [Name of Program] at [Phone Number].

Sincerely,

[Name of Individual]

[Title]

[Agency Name]