**PHW QI TEMPLATE**

Part 1: DUE WEDNESDAY, APRIL 10, 2024 in GMIS (Program Report)

**AIM:** *State the overall goal the agency wants to achieve.*

**PLAN:** *What is happening now? What will happen if the agency tries something different? What is the change the agency plans to test?*

**D***evelop a plan (who is going to do what, by when, and where?)*

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **List of tasks needed to set up this test of change** | **Person responsible** | **When to be done** | **Where to be done** | **Measure to determine success** |
| 1. |  |  |  |  |
| 2. |  |  |  |  |
| 3. |  |  |  |  |
| 4. |  |  |  |  |

**PHW QI TEMPLATE**

Part 2: DUE SATURDAY, AUGUST 10, 2024 in GMIS (Program Report)

**DO:** *Let’s try it! Carry out the test. Document the data and observations.*

**STUDY:** *Did it work? Analyze the data.*

**ACT:** *Decide what to do. Is the agency going to: Adopt? Adapt? Abandon? Next steps:*