



The Ohio Department of Health 2025 Orientation for Nurses New to Ohio Schools, Aug. 1, 4, and 5, 2025

The purpose of this three-day live, and live-virtual, training is to offer current information regarding school nursing to licensed nurses who do not have prior work experience in an Ohio school setting.

Areas to be addressed include: general school nurse responsibilities; immunizations; communicable disease; documentation and confidentiality; human trafficking and school nurse protocol; school nurse calendar; chronic disease management; utilizing individualized healthcare plans (IHPs) and emergency action plans (EAPs); education overview; medication administration; child maltreatment; autism; Ohio Department of Health Complex Medical Help (CMH) Program; and vision, hearing, dental, Body Mass Index (BMI), and postural screening. Presentations include law and rules related to the practice of nursing that meet the category A criteria for nursing license renewal.

Who should attend: Ohio licensed nurses who have not previously worked in Ohio schools. Priority registration will be given to registered nurses with less than two years of experience in schools and those who have not previously attended the orientation. Registration is limited to nurses licensed by the Ohio Board of Nursing. It is strongly recommended that school administrations secure a nurse substitute for the school clinic so that their nurses can fully participate in this three-day training.

When: Different content is presented on each conference day. The conference days are live events (some in-person and some virtual) and are not available later as recordings.

- Aug. 1- In-person at Columbus State Community College, Columbus, Ohio.
- Aug. 4- Virtual via Microsoft Teams.
- Aug. 5 –Virtual via Microsoft Teams.

Registration is available utilizing OhioTRAIN.

- To register, go to OhioTRAIN at <https://oh.train.org>.
- If you already have an OhioTRAIN account, go to the top right under your name and update **“YOUR PROFILE.”** Conference information will be sent to the email listed in **“YOUR PROFILE.”**
- If you have **not** used OhioTRAIN before, go to **“Create Account”** on the website and follow the directions. *Existing OhioTRAIN users who need password assistance, such as for a forgotten password, should use the password reset.* **DO NOT CREATE A DUPLICATE ACCOUNT.**



- Once you are in OhioTRAIN, enter the course number in the search box. There will be a different course number for each day. You will need to register for each conference day using the following course numbers:
 - Day 1: Course number 1128714 in Columbus, Ohio.
 - Day 2: Course number 1128715 - virtual.
 - Day 3: Course number 1128716 - virtual.
- Select the course titled: *2025 Ohio Department of Health Orientation for Nurses New to Ohio Schools* Day 1, Day 2, or Day 3 – select **“Register.”**
- You will need to register for **each day separately** and complete these steps for each day.
 - Click the **“Registration”** menu tab and review conference registration information. To complete the registration process, click on the **“Next”** tab in the top right of the page until you reach the page that says **“Registration Confirmation.”**
 - An email confirmation is generated upon successful completion of registration. If you do not receive an OhioTRAIN registration confirmation email within 30 minutes, *go to “YOUR PROFILE”* (click on top right on name) and verify that your account permission settings grant OhioTRAIN permission to send you email. In the follow-up verification email from OhioTRAIN, you will need to click and confirm receipt to complete the process.
 - *Once registration is full, OhioTRAIN will automatically add your name to a waitlist and register you if space becomes available. For further questions, please contact Rita Schank at rita.schank3@odh.ohio.gov.*

Registration deadline:

- Day 1 - Aug. 1: Registration deadline is Friday, July 18, 2025.
- Day 2 - Aug. 4: Registration deadline is Friday, July 18, 2025.
- Day 3 - Aug. 5: Registration deadline is Friday, July 18, 2025.

Registration will close before the deadline if capacity is reached.

Request for Additional Accommodations: Please note that requests for additional accommodation must be submitted to Susan Walker by e-mail (susan.walker@odh.ohio.gov) with completed registration (through OhioTRAIN) **21 days before the scheduled event.**

Fee: There is no fee for this three-day live conference.

Equipment needed: Each participant should have access to a computer and internet for the live virtual training.

Due to space limitations, confirmation is necessary for you to attend the orientation. No phone, fax or walk-in registrations can be accepted.



2025 Agenda

Registration and morning begin at 7:15 a.m. daily.

Friday, Aug. 1, 2025, 7:15 a.m. – 3:30 p.m.

In-person at Columbus State Community College

School Nurse Calendar: Preparing for Your School Year

Ohio School Nurse Credentialing

Behavioral Health Promotion and Prevention Policies

School Safety and Preparedness

Students With Chronic Health Conditions

Ohio School Immunization Requirements

Impact SIIS

Monday Aug. 4, 2025, 7:15 a.m. – 4:15 p.m.

Virtual via Microsoft Teams

Medication Administration in Ohio Schools

Complex Medical Help

Special Education Overview

Autism

Accommodation of Special Dietary Needs

McKinney-Vento- Homelessness

Documentation and Confidentiality

Category A: Delegation: Law and Rules for Ohio's School Nurses

Tuesday, Aug. 5, 2025, 7:15 a.m. – 4:00 p.m.

Virtual via Microsoft Teams

Identifying and Reporting Suspected Child Maltreatment

Identifying Human Trafficking-Resources for School

Nurses Ohio's Hearing Screening Requirements and

Procedures Oral Health Screening

BMI-for-Age Screening

Pediatric Eye Problems and Ohio's Vision Screening Requirements and Procedures



Continuing Nursing Education Information:

Category A-Delegation Law and Rules for Ohio's School Nurses:

Criteria for Successful Completion for Continuing Nursing Professional Development:

1.0 continuing nursing education contact hours will be awarded to the learner who signs in, attends 100% of the session, and submits an evaluation.

Provider Statement:

Ohio Department of Health is an approved provider of nursing continuing professional development by the Ohio Nurses Association, an accredited approver by the American Nurses Credentialing Center's Commission on Accreditation. (OBN-001-91)

Learner Outcome: 100% of the learners will self-report an increase in knowledge regarding delegation of nursing tasks for nurses working in the school setting.

Continuing Nursing Education Information for all other presentations:

Financial Disclosure:

No one with the ability to control the content of this activity has a relevant financial relationship with an ineligible company.

Criteria for Successful Completion for Nursing Continuing Education Contact Hours

Aug. 1, 2025 – 6.0 continuing nursing contact hours will be awarded to learners who sign in, attend 80% of the sessions for the day, and complete an evaluation.

Aug. 4, 2025 - 5.0 continuing nursing contact hours will be awarded to learners who sign in, attend 80% of the sessions for the day, and complete an evaluation.

Aug. 5, 2025 – 6.5 continuing nursing contact hours will be awarded to learners who sign in, attend 80% of the sessions for the day, and complete an evaluation.

**Provider Statement:**

Ohio Department of Health is approved as a provider of nursing continuing professional development by Pennsylvania State Nurses Association, an accredited approver by the American Nurses Credentialing Center's Commission on Accreditation.

Learner Outcome Statement:

Aug. 1, 4, and 5, 2025:

One hundred percent of the learners will self-report an increase in knowledge regarding the roles and responsibilities of the nurse working in the school setting.

Contact Persons for Questions:

- Contact hours – Rita Schank, email at rita.schank3@odh.ohio.gov.
- OhioTRAIN – Rita Schank, email at rita.schank3@odh.ohio.gov.
- Other inquiries – Susan Walker, email at susan.walker@odh.ohio.gov.