

Ohio Department of Health
Save Our Sight Program
Request for Solicitation SFY2020
Questions and Answers

Question 1: I can't get into the ODH site to download the grant. See below if you try it. Can you send it to me?

ODH Response 1:

1. Go to ODH page located at: <https://odh.ohio.gov/wps/portal/gov/odh/home>
2. On the top bar click on Who We Are- About Us
3. On the far left click on funding opportunities (this is 2nd from bottom tab)
4. Then on the far left click on ODH grants
5. Then click on grant solicitations and you will see all grants and SOS is there.

Question 2: There is a Save Our Sight grant that's posted, including funds to operate the amblyope registry, and applications are due soon. How does the SOS grant interact with ODH's plans to establish its own registry?

ODH Response 2: The Ohio Department of Health (ODH) is developing a new data system to be used by the SOS Amblyope Registry subrecipient in their daily work with children with amblyopia. Most grant programs at ODH have an ODH-developed or ODH-purchased/hosted data system that subgrantees are required to use. The new amblyope registry data system will link the child's amblyope services with their vital statistic birth record (for improved population-based data.) Ohio is the only state in the country we are aware of that has an Amblyope Registry. Linking with the child's birth certificate will provide additional data quality and enhanced features. The system will be housed in the ODH Gateway, where the GMIS grant system is housed, and where most other ODH grant program data systems are housed. The system will include reports that can be run by the subrecipient assist them in their SOS work, as well as a work list feature for the subrecipient to facilitate their work. The system is, and always has been, intended for subrecipient use, which is in alignment with how most ODH subgrants work. ODH intends to award funds for the Amblyope Registry to continue this important work. The awarded subrecipient will be required to use the ODH-developed system for the daily work of the program.

Question 3: Do you have an updated list to send emails to the Ohio Health Commissioners.

ODH Response 3: Applicants must submit what they would like emailed to the Ohio Health Commissioners electronically to Allyson.VanHorn@odh.ohio.gov if using the ODH list of commissioners. Applicants may also contact Ohio Health Commissioners individually through the contact information located on each of local health department websites.

Question 4: The budget requires a 10% match to be documented in the application budget. Once the award is made, are we required to track and report on the matching funds? If so, we would need to create a cost share allocation to track the expenditures.

ODH Response 4: A match of 10 % is required for the Protective Eyewear component portion of this grant for the purchase cost of protective eyewear. This match amount must be included in the applicant share column of the Budget Summary page within GMIS with a match plan in the Budget narrative.

Question 5: When is the application due?

ODH Response 5: 4:00 p.m. on Tuesday, January 22, 2019.

Question 6: On page 30, under Objective 1, please clarify what implement the Ohio Department of Health vision screening training means. And how is this different than 1b with the ODH approved Vision Screening Certification Training.

ODH Response 6: The Ohio Department of Health staff will provide the ODH vision screening train the trainer program to the successful applicant by August 30, 2019. During this train the trainer, the successful applicant will learn and understand the Ohio Department of Health Vision Screening Guidelines and Requirements that are in place in Ohio for children in preschool, kindergarten and first grade. Also during this time, a collective ODH approved Vision Screening Training will be developed between ODH staff and the successful applicant that utilizes ODH materials.

Question 7: Does ODH have the vision screening certification or is this a collaboration?

ODH response 7: This is a collaborative effort. It is the responsibility of the successful applicant to establish the state certification.

Question 8: Page 36 Assurances. Does #3 refer to Survey Monkey for reporting data?

ODH response 8: This will be collected through a RedCAP link that is housed by ODH and will be provided to the successful applicant by ODH. There will not be a cost incurred with this for the successful applicant.

Question 9: From page 9. Does every piece of material need to have the language under W on it?

ODH response 9: Yes, the materials must include the entire word statement. It should not include the underscore as that is part of the template.

Question 10: From page 11 under Z. Are incentives allowable under costs?

ODH response 10: This is not listed in the solicitation so therefore allowable.

Question 11: Explain from page 15 letter H what documents are required?

ODH response 11: This means one paper copy of the applicant's entire application must be submitted through the mail to the address listed.

Question 12: From page 41, Deliverable-Objective 16. Can the final report be sent with the June report?

ODH response 12: Yes, it can be sent with the June report that is due July 10, 2019 but in a separate document.

Question 13: From page 67, last sentence of first paragraph. What is care planning?

ODH response 13: Care planning refers to providing families with case management, assistance with questions, patches, books etc. Overall, assisting children diagnosed with amblyopia gain access to needed services such as medical (patches), social and educational services.

Question 14: Where is the reporting grid for the amblyope registry component?

ODH response 14: Successful applicant will be required to use the ODH web-based amblyope registry database.

Question 15: Can you confirm if the ODH gateway of GEM will be used?

ODH response 15: GEM will not be used to submit applications. Applicants must use the GMIS system to submit applications.

Question 16: If I apply for the amblyope component, can I contract with a developer for work I need done?

ODH response 16: Yes. This is deliverable grant and you can do what is necessary for you to meet deliverables as long as costs are allowable.

Question 17: What is the plan for the ODH amblyope database?

ODH response 17: The successful applicant will receive training from ODH how to operate the system. This will occur before August 30, 2019.

Question 18: From page 17, 1a1. Does 'referrals' refer to referrals from physicians?

ODH response 18: Yes. The system will collect physician name and address when new children and current children request services from the amblyope component.

Question 19: Will the practice name be in the comments?

ODH response 19: No. This is not required field. The physician information is captured the practice name is not captured in the data system.

Question 20: Voluntary case management- how will it be asked?

ODH response 20: Families will sign up automatically for case management when registering for amblyope services. Case management as defined in Appendix E is voluntary case management services assists children diagnosed with amblyopia gain access to needed medical (patches), social and educational services. case management is used to determine whether children with amblyopia are receiving professional eye care and to provide parents/caregivers with information and support regarding their child's vision care.

Question 21: What is treatment follow up?

ODH response 21: Page 67, 1a1 'treatment follow up' refers to additional patches needed by the family, additional services offered through amblyope component, etc.

Question 22: Page 18, 2a1 define contact.

ODH response 22: Contact in 2a1 refers to method that will be used to contact families in case management. Case management includes the provision of patching kits, educational and compliance materials, periodic phone call and email contact for consultation that is individualized at 30 days of enrollment, 90 days of enrollment, 180 days of enrollment, or as negotiated.

Question 23: Page 18, Objective 2, define compliance material?

ODH response 23: Compliance materials refer to materials used or created to assist with the prescribed patching regiment. Examples include but are not limited to patches, educational material, support, books, etc.

Question 24: How long is the grant cycle?

ODH response 24: This grant cycle begins July 1, 2019 through June 30, 2021.

Question 25: Is the dollar amount for the total of 2 years?

ODH response 25: No. The funding listed is only for the fiscal year beginning July 1, 2019 and ending June 30, 2020.

Question 26: Page 7. The link doesn't work for health equity.

ODH response 26: The link is no longer valid since the ODH website was revised last week. Open your web browser and search for the ODH website. Under the upper right-hand corner A-Z index, click on the H, scroll to health equities- <https://odh.ohio.gov/wps/portal/gov/odh/know-our-programs/health-equity/health-equity>

Question 27: Page 6, #4. Explain what link health equity interventions to the grant proposal means.

ODH response 27: Applicants are to complete the GMIS Health Equity Module. Health equity interventions should also be included within your application in your program narrative and workplan.

Question 28: Page 25, 1a2 and 1a3, are goals and objectives the same?

ODH response 28: No. Goals should be an overall description of what should be accomplished and objective is a measure of the progress that is needed to accomplish the goal. An example of this is you may have 4 objectives to meet your big overarching goal.

Question 29: Page 44 is unreadable. What does this say?

ODH response 29: This outlines the amount of fund for each deliverable in a spreadsheet format. The word version of this information is located on page 39 where each deliverable lists reimbursement amount.

Question 30: Page 80. Does this grid display all of the reporting fields?

ODH response 30: This is for example purposes only. ODH will meet with the successful applicant and based upon the grant application and ODH needs, a reporting grid will be developed through a collaborative approach.

Question 31: Page 5 letter J. Clarification if this is a 2-year grant as referred to in memo?

ODH response 31: This is a typo. The program period will begin July 1, 2019 through June 30, 2021.

Question 32: How do we contact health commissioners?

ODH response 32: Their names and contact info can usually be found on the page for that county. There may be a link to email or you may need to use other ways to reach them.

Question 33: Can we continue to ask questions when working?

ODH response 33: Yes. Please send all questions in writing to Allyson.VanHorn@odh.ohio.gov and all questions and answers will be posted publicly on the Save Our Sight website.

Question 34: Do you know when we will be able to work on the 2020 grant in GMIS?

ODH response 34: Once the NOIAF's have been processed by ODH Grants Unit, access to the GMIS application will be available. Please contact Allyson.VanHorn@odh.ohio.gov if you experience a delay in access to the application site in GMIS.

Question 35: Is it okay if the Local Health Districts send us our letters of support via scanned email PDFs on letterhead and we include the printouts of them in the RFP vs. a letter that was sent in the mail?

ODH response 35: Yes. Letters of support can be scanned emails (PDFs). Please follow the guidance on pages 12 and 13 from the SFY20 RFP for what to include with your submission.

Question 36: If I remember correctly in the last competitive RFP it was requested that we supply the information and letters of support requested and nothing beyond that. Is this still the case?

ODH response 36: Letters of support from outside the local health departments are not required but you are free to include those in your submission.

Question 37: What is the link to access the Bidder's notes?

ODH response 37: <https://odh.ohio.gov/wps/portal/gov/odh/know-our-programs/save-our-sight/welcome-to>